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HARYANA GOVERNMENT

PLANNING DEPARTMENT

Notification

9th January, 2013

No. 30/29/2012-/1Plg.—The Governor of Haryana is pleased to the notify Results Framework Document (RFD) of 39 departments for the year 2012-13. (Annexure-1)

The uses of RFDs are as under:—

- (i) Respond to elected representatives' and the public's demands for accountability and transparency;
- (ii) Help formulate and justify budget requests;
- (iii) Help make operational resource allocation decisions;
- (iv) Trigger in-depth examination of what performance problems exist and what corrections are needed;
- (v) Help motivate personnel to continue making programme improvements;
- (vi) Formulate and monitor the performance of contractors and grantees;
- (vii) Provide data for special, in-depth programme evaluations;
- (viii) Help provide services more efficiently to the citizens;

- (ix) Support strategic and other long-term planning efforts by providing baseline information and later tracking progress;
- (x) Clearly defined objectives, purpose and activities of department help achieve effective coordination;
- (xi) Help discover "new possibilities" for quality governing.

Haryana is one of the first few States in the country to adopt the system of Performance Monitoring and Evaluation of the departments in the State. The system is in accordance with the spirit of the United Nations Millennium Development Goals and the administrative reforms suggested by second Administrative Reform Commission.

The Model RFD has been divided into six Sections :

- Section I:— Vision Mission, Objectives and Functions of the department.
- Section II:— Inter-se Priorities among Key Objectives, Success Indicators and Targets.
- Section III:— Trend Values of the Success Indicators
- Section IV:— Description and Definition of Success Indicators and Proposed Measurement Methodology
- Section V:— Specific Performance Requirements from other Departments
- Section VI:— Outcome/Impact of Department on the Society.

The performance of each Department shall be evaluated in mid/end of the each financial year. The Government has already constituted a Committee headed by the Chief Secretary to Government Haryana and comprising of the Additional Chief Secretaries of the State besides the Principal Secretary, Planning Department and the Administrative Secretary concerned to monitor the implementation of the RFDs and carry out the periodic evaluation of the Departments. State Government is also planning to constitute its own ATF/appoint some Research Institution to analyse/evaluate the RFDs prepared by the departments and give them guidance wherever necessary. This system can prove to be a strong and effective tool for good governance.

In order to institutionalize a strong performance Monitoring System for governance in the State, the Council of Ministers has approved the following :—

- (i) Department of Planning has been designated as Nodal Department for Performance Management.
- (ii) The RFDs of the thirty nine departments for the year 2012-13 have been approved. All departments would rigorously follow the guidelines on Performance Monitoring and Evaluation as communicated to them from time to time.
- (iii) For the facility of the public, every RFD will be placed on the official webiste of the department concerned.
- (iv) The expenditure on training, workshops, consultancy etc., will be met out of available resources with the Department of Economic and Statistical Analysis, Haryana for the year 2012-13. From the year 2013-14, the Department would seek additional budget allocation under the relevant Head.

All RFDs after their finalization by respective departments were discussed twice by ATF members and also in detail by the Committee under the chairmanship of Additional Chief Secretary, Revenue and finally approved by the Chief Secretary, Chief Minister and the Council of Ministers.

SANJEEV KAUSHAL,
Principal Secretary to Government Haryana,
Planning Department.

Annexure-1

List of Departments

1. Agriculture
2. Animal Husbandry and Dairying
3. Archaeology & Museums
4. Cooperation
5. Electronics & Information
Technology
6. Environment
7. Excise & Taxation
8. Economic and Statistical Analysis
9. Food & Supplies
10. Forest
11. Finance
12. Health
13. Higher Education
14. Horticulture
15. Irrigation
16. Industrial Training
17. Industries and Commerce
18. Labour and Employment
19. Panchayats
20. Police
21. Power
22. Public Health Engineering
23. Public Works (Building & Roads)
24. Renewable Energy
25. Revenue and Land Records
26. Rural Development
27. School Education
28. Science and Technology
29. Social Justice & Empowerment
30. Sports and Youth Affairs
31. Supplies and Disposal
32. Technical Education
33. Town and Country Planning
34. Transport
35. Tourism
36. Transport (Regulatory)
37. Urban Local Bodies
38. Welfare of S.Cs and BCs
39. Women & Child Development